

**Minutes of the Local Project Appraisal Committee (LPAC) meeting for “Promoting access to justice human rights and peace consolidation in Rwanda” Joint Programme
Held in Rubavu on 12 July 2013**

Agenda:

1. Presentation and Review of the Project Document
2. Discussions, Recommendations and Way Forward

Members:

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| 1. Auke Lootsma: | UNDP Country Director (Chair) |
| 2. Pascal Ruganintwali | PS, MINIJUST |
| 3. Madeleine Nirere | Chairperson, NCHR |
| 4. Jacques Burora | Director of Planning , RNP |
| 5. Gerald MUGABE | EFU/MINECOFIN |
| 6. Anne Gahongayire: | Secretary General, Supreme Court |
| 7. Margaret Gulavic: | M&E Advisor, UNDP |
| 8. Jean Bosco SIBOYINTORE | Prosecutor & Head of GFTU |
| 9. Floride Tuyisabe | NURC |
| 10. Chris Mburu: | HR Advisor, One Un Rwanda |
| 11. Janvier Ntalindwa: | Programme Analyst, UNDP |
| 12. Francis Luwangwa: | Project Manager, UNDP |
| 13. Judy Wakahiu: | Programme Specialist, UNDP |
| 14. Felista Kimanuka: | Programme Associate, UNDP |
| 15. Cecile Mupfasoni: | Programme Associate, UNDP |
| 16. Eugenie Musabyeyezu: | Programme Associate, UNDP |
| 17. Jean de Dieu Kayiranga: | Programme Analyst, UNDP (Presenter) |
| 18. Aline Kayitesi: | Programme Associate, UNDP(LPAC Secretary) |

The meeting was chaired by Mr Auke Lootsma, the UNDP Country Director. The Country Director in his introductory remarks mentioned that this programme is a one UN flagship programme and explained in details the 2 modalities that will be used for this Joint Programme (parallel and pooled funding). He mentioned that the Pooled funding is designed to finance expenditures within a sector or a programme through the pooling of financial resources by participating partners and the lead agency is managing all funds. The parallel funding is when the management of resources is done by the participating partners. He then requested Mr. Jean de Dieu Kayiranga to present the Project Document.







1. PRESENTATION AND REVIEW OF THE PROJECT DOCUMENT:

a) Presentation of the Project Document

The background of the programme was presented. This joint programme will provide rule of law support that will address the drivers of violence and conflict. The programme is aligned to the programming cycle of the Government of Rwanda and UN through the EDPRS 2 and the UNDAP and is intended to efficiently respond to the national priorities as expressed in the Justice, Rule of Law and Order Sector (JRLOS), the Economic Development and Poverty Reduction Strategy (EDPRS 2) and the UNDAP for the period 2013-2018.

The new flagship programme was introduced to ensure the following:

- Common programmatic engagement or initiative involving joint UN actions aimed at achieving high level and strategic results in line with the UNDAP, which enhances the UN relevance and significance.
- Building on UN's specific comparative advantages in the context of Rwanda, a flagship program is a significant programme undertaken by a number of UN agencies in support of a national development priority leading to measurable and significant impact
- A flagship programme allows the UN to see clear gains in effectiveness and efficiency from combining efforts and resources.
- Flagship projects constitute a core element of the UNDAP, drawing explicitly from the UNDAP Results Framework and responding directly to a national development priority.

The expected results of this programme will be:

- a) To strengthen the capacities of national institutions including decentralized institutions and CSOs to deliver quality justice to all with special emphasis on the most vulnerable people.
- b) It also intends to promote human rights, peace, unity and reconciliation.

The Programme has the following five outputs:

- Output 1: Capacity of the Justice Sector strengthened to increase access to justice for all, including women, children and the most vulnerable.
- Output 2: National capacities strengthened to promote and mainstream human rights and implement Treaty Body and UPR recommendations.
- Output 3: Fundamental rights of children promoted through birth registration.
- Output 4: Mechanisms for sustainable peace consolidation, unity and reconciliation strengthened.
- Output 5: Project management and oversight functions enhanced.

Under each of these Outputs are key actions and activities that will be implemented within the 5-year programme period.

The proposed programme will be executed as National Implementation Management (NIM) and will be implemented by the following Institutions:

1. Lead Ministry: MINIJUST
2. Lead Agency: UNDP
3. UNICEF will be lead agency for the support to NIDA
4. Participating Agencies: UNDP, UNICEF, UNWOMEN, UNHCHR
5. Participating IPs: MINIJUST, Supreme Court, NPPA, NURC, NHRC, RNP, NIDA
6. Other stakeholders: CSOs, districts, JRLOs partners, courts



i) The management and coordination arrangements

A combined funding modality (partly pooled, partly parallel) will be used and participating agencies will be responsible for implementing activities as provided in the project logical framework. Where participating agencies are working with a same Implementing Partner, the pooled funding will be used. Under the pooling part of the programme, the executing agency will receive funds from both the One Fund and core funds from participating agencies and will be responsible for consolidated reporting as agreed upon by the JP Steering Committee. For the pooling modality, UNDP as lead agency of the flagship programme will act as Managing Agent.

Under the parallel funding modality, the Executing agency will manage the funds and implements its activities in parallel with other participating organizations. This modality is effective and efficient when the interventions of participating UN organizations are aimed at common results, but with different national, sub-national and/or international partners. Under this option, each organization manages its own activities within the common work plan and the related budget, whether from Regular (core) or Other Resources.

UNDP, UNWOMEN, UNICEF, and OHCHR will sign a Memorandum of Understanding on fund management. UNDP will be accountable for supporting the national implementing partners in managing the joint programme.

The project management and coordination arrangement was presented detailing its composition and roles. The project will have the Project Board, technical steering committee, Project Assurance, Project Manager and Project Support team.

a. Programme Board / Steering Committee:

- Chair: MINIJUST and UNDP (Co-chair)
- Bi-annual meetings between senior management (head of agencies or their representatives with heads of Implementing partners) to assess progress and give guidance to the technical committee.

b. Technical Committee:

- Ministry of Justice (Chair) and UNDP (Co-chair)
- Technical staff from different agencies involved (UNICEF, UNDP, UN Women and NHCHR) and relevant technical staff from the implementing partners
- Quarterly meetings to assess progress on project implementation, discuss bottlenecks and propose way forward, followed by the steering committee meeting
- Daily financial and technical support to the Implementing partners for implementation of activities will be given by participating agencies to ensure compliance with the UN financial rules and regulations.

ii) Budget

The total budget of the project is **\$13,016,150** and under pooled and parallel fund management arrangement.




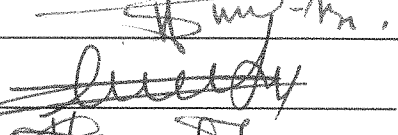


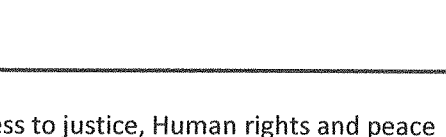
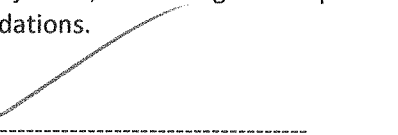
- Funded Budget: \$6,204,795
- UNDP TRAC Fund: \$5,192,295
- UNICEF: \$712,500
- UNWOMEN: \$300,000
- Unfunded: \$6,811,715



He also suggested that since the programme was supposed to start in July, that we need to finalise the prodoc as soon as possible and start the implementation.

The MINIJUST Permanent Secretary in his closing remarks thanked UNDP for the support provided during the last programme that ended in June 2013 and the support for this new programme. He then mentioned that they are all committed to achieve all the objectives of the programme. He then closed the meeting by mentioning that the 2 day retreat was very fruitful.

Signature of key LPAC members:

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1. **LPAC Secretary** (Aline Kayitesi, Programme Associate) _____ 
 2. **Presenter** (Jean de Dieu Kayiranga, Programme Analyst) _____ 
 3. **LPAC Chair** (Auke Lootsma, Country Director) _____ 
 4. **Mr. Pascal Ruganintwali** PS, MINIJUST _____ 
 5. **Ms. Madeleine Nirere** Chairperson, NCHR _____ 
 6. **SSP Jacques Burora** Director of Planning, RNP _____ 
 7. **Ms. Floride Tuyisabe** NURC _____ 
 8. **Mr. Gerald MUGABE** EFU/MINECOFIN _____ 

Date: 12/07/2013

Signature of Resident Coordinator/Resident Representative

LPAC members endorsed the joint programme "Promoting access to justice, Human rights and peace consolidation in Rwanda" with the inclusion of the LPAC recommendations.

I agree with the recommendations and endorse them: _____ 

I do not agree with the recommendations and do not endorse them: _____

Observations/Comments: _____

Lamin Manneh 
UN Resident Coordinator

Date: 